

Privacy Policy

Your privacy is very important to us. At Deane Associates¹ we have a few fundamental principles that we follow:

- We won't ask for any your personal information unless we truly need it.
- We will have a legitimate business interest in communicating with you.
- We don't do any marketing mailshots or newsletters so we won't be sending you any!
- In the unlikely event that we want to do so in the future, we will contact you directly and ask for your prior consent.
- We won't share your personal information with anyone else except to comply with the law², deliver our services, or protect our rights.
- We will treat your personal data according to the law, fairly, and be open and transparent about our usage of it.
- We will only collect and use your personal data for clearly defined purposes, and will not use it for anything outside of those purposes.
- If you do not wish us to contact you in the future we will happily exclude your information from our contacts database.³
- We will take appropriate and proportionate technical and organisational measures to ensure that the information we hold about you is secure.
- We currently use [Wordpress](#) to host our website, which uses non-personally-identifying information to enable us to track website usage. If we change the way the website is hosted we will ensure that we use a similar provider.
- Website visitors are welcome to set their browsers to refuse cookies before accessing our website.
- We do NOT knowingly have or allow any third-party advertisements on our website. If you see one – let us know!
- We may need to change our Privacy Policy from time to time, to improve our services and to comply with UK law. If there any material changes to the provisions above we will contact you by email to obtain your consent.
- If you have any queries about our Privacy policy which are not covered in this statement, please contact us!

¹ Deane Associates (Leeds) Limited trading as Deane Associates

² We are based in the UK and our privacy policy is governed by UK laws

³ Some of your information (such as those contained in emails, contractual or financial documents which contain may some of your personal data) may be required in order to fulfil our legal and tax obligations.